

Haringey Council

Report for:	Cabinet 17 th December 2013	Item Number:	
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Title:	Award of Contract for Children, Young People and Families Substance Misuse Service
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Report Authorised by:	Jeanelle de Gruchy, Director of Public Health	
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Lead Officer:	Marion Morris, Drug and Alcohol Strategy Manager, Public Health
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Ward(s) affected: All	Report for: Key Decision
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1. Describe the issue under consideration

1.1. This report seeks Cabinet approval to award a contract to provide substance misuse prevention and treatment services to children, young people and families who are at risk of, or who are experiencing drug and alcohol problems.

2. Cabinet Member introduction

2.1. In accordance with regulations under the Health and Social Care Act 2012, responsibility for commissioning substance misuse services for adults and young people became the responsibility of the local authority in April 2013 as part of the move of Public Health into local authorities. The award of this contract will assist the council in delivering on the four outcomes of the Corporate Plan, in particular 'Outstanding for all enabling all Haringey children and young people to thrive and achieve' and 'Safety and well-being for all: A place where everyone feels safe and has a good quality of life'.

2.2. I welcome the outcome of this procurement process which will establish an integrated (whole) family service which provides early help and prevention to parents with substance misuse problems and their children along with support/treatment to young people who have substance misuse problems.



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3. Recommendations

3.1 To agree the award of contract to the successful tenderer in accordance with Contract Standing Order (CSO) 9.07.1(d) to Blenheim Community Drug Project (BCDP) for an initial term of 3 years with an option to extend for a period of up to a further 2 years.

4. Alternative options considered

4.1. The option of tendering for two separate services was considered. However, in order to achieve better value for money to the council and improve on outcomes for children and families the two existing service specifications have been rolled into one creating an integrated prevention focused Children, Young People and Family Substance Misuse Service. This service aims to tackle inter-generational patterns of substance misuse and offer early help to those families and young people experiencing problems with substance misuse.

5. Background information

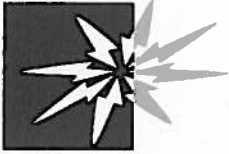
5.1 Existing provision for young people and families with substance misuse problems is provided separately by two different organisations. This new contract draws both elements together into an integrated service whilst also recognising the differing needs of young people and parents in these families.

5.2 There are 2 elements to the service:

- a. Element 1 is the Young People's Substance Misuse Prevention and Treatment Service which provides prevention, treatment and recovery support for young substance misusers, and those at risk of substance misuse, up to the age of 21.
- b. Element 2 is the Family Support Service which works with substance misusing parents to minimise harm to their children and improve their parenting capacity. It also aims to improve the health and life chances of the whole family by offering a range of interventions including assistance with accessing education, training and employment.

5.3 To deliver these outcomes the overall service will provide:

- advice, information and prevention services to over 500 residents
- Over 150 young substance misusers will be engaged in structured drug and/or alcohol treatment reducing crime and improving their life chances.
- Over 120 children affected by parental drug and/or alcohol use will receive interventions.
- Over 80 families will be assessed for support and parenting needs of which 50% will be primary alcohol users.



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- Key performance outcomes and targets are contained in the specification document.

5.4. Contract monitoring will be carried out in accordance with key performance indicators as set out in the contract conditions for these services.

5.5. The clinical and quality standards of these services are laid down by NICE guidance and Public Health England. Public Health undertakes audits against these standards to ensure they are compliant.

6. **Procurement Process**

6.1. This service is an EU Part B residual service and therefore it was not necessary to advertise this requirement in the Official Journal of the European Union.

6.2. The procurement process started on 18th July 2013 with a Meet the Buyer event to inform potential companies about the scope of the tender and tender timetable. An open process was decided upon for this tendering exercise, with a contract for 3 years with an option to extend for up to a further two years.

6.3. An advert was placed on Haringey's website, a national newspaper and Delta (e-tendering portal) inviting tenders from suitably qualified, experienced and financially sound organisations for the provision of a substance misuse service for children, young people and families. In addition the advert was circulated by Haringey Association of Voluntary and Community Organisations (HAVCO) by email to all its membership of approx 750 contacts representing 500 voluntary and community groups in and around the borough.

6.4. The Delta Electronic tendering system was used for the Invitation to Tender Open Tender Procedure. The deadline for submitting tenders was 9th September 2013. Three tenders were received. The tenders were evaluated using the Most Economically Advantageous Tender (MEAT) which included a split of 60% Price and 40% Quality.

6.5. The table below details the outcome of the tender and respective scores of tenderers. The evaluation panel of specialist officers marked health and safety, environment, equalities and safeguarding. Council officers from public health and children services, in conjunction with service users from local drug and alcohol services who had undergone training, evaluated the quality method statements. Finance officers evaluated price submissions.



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Children, Young People and Families Substance Misuse Services

Tenderers	Company Questionnaire	Quality Scores out of 600 points	Price Scores out of 400 points	Total Score for Quality and Price	Contract Price figure over 3 years
Blenheim CDP	422	540	377	917	£857,394
Company A	424	425	400	825	£807,612
Company B	362	325	385	710	£838,107

6.6 The contract price will be contained within the available budget through discussion with the provider to identify service efficiencies.

7. Comments of the Chief Finance Officer and financial implications

7.1. The planned three year budget for this service is £855,000 which is slightly less than the recommended tender. However, it is expected that the contract price will be contained within the budget through service efficiencies (see paragraph 6.6).

7.2. Although this is a three year contract to be funded from external grant the level of grant cannot be guaranteed for the whole period. Any variance in the allocated grants will be reflected in the annual cost of the contract.

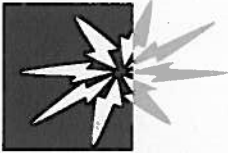
7.3. It is noted that the recommended tender is not the lowest priced bid but has scored significantly higher on the quality evaluation. The combined price and quality scores indicates the recommended bidder being deemed to bring the greatest benefit to the Council in accordance with the principles of Most Economically Advantageous Tender (MEAT) under which the tenders were evaluated .

8. Head of Legal Services and legal implications

8.1. The services to which this report relates are Part B services for the purposes of the Public Contract Regulations 2006. As a result, it has not been necessary to advertise the tender of the services in the Official Journal of the European Union (OJEU).

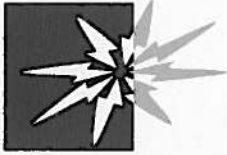
8.2. Contract Standing Orders (CSOs) apply to the procurement and the services have therefore been tendered in accordance with CSOs. The open procedure provided for in CSO 9.01(a) was followed.

8.3. The services were tendered as one contract and are valued over £250,000. The award therefore requires the approval of the Cabinet in accordance with CSO 9.07.1(d)



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- 8.4. The award of this contract is over £500,000 and is therefore a Key Decision and so requires inclusion in the Forward Plan in accordance with CSO 3.01 (d). Public Health Directorate has confirmed that this has taken place.
- 8.5. The Head of Legal Services confirms that there is no legal reason preventing Cabinet from approving the recommendations in paragraph 3 of this report.
- 9. Equalities and Community Cohesion Comments**
- 9.1. Promoting equality through contracts and commissioning is a key aspect of the Council's Equal Opportunities Policy and accords with the Council's public sector equality duty. As a comprehensive Equalities Impact Assessment was undertaken when the service was last tendered in 2010 a full Equalities Impact Assessment was not required. However, as part of this tendering process an Equalities Analysis was undertaken. The Equalities Analysis findings and gaps identified in current service provision were incorporated into the new service specifications.
- 9.2. In addition, the tender process included a Companies Questionnaire stage which involved an evaluation of the tenderers from equalities perspectives to ensure that the successful tenderers are able to deliver the services in accordance with the Council's equal opportunities commitments. Policy and Equalities Team were involved in the evaluation process.
- 10. Consultation**
- 10.1. As part of the tender process consultation was undertaken with existing service users through a range of means, including discussion groups with parents and young people, a paper-based and on-line questionnaire. The findings from the consultation were again taken into account in the writing of the specification.
- 10.2. Service users were actively involved in the planning and commissioning of this service.
- 11. Head of Procurement Comments**
- 11.1. The procurement process has been carried out in line with the Procurement Code of Practice.
- 11.2. Contract management has been put in place with Key Performance Indicators to ensure contract compliance and mitigate the risk of poor performance
- 11.3. It is noted that the recommended tender is not the lowest price bid but has scored significantly higher on the quality evaluation and therefore being the highest scored bidder based on the evaluation criteria used of quality 60% and price 40%.



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12. Policy Implication

12.1. The award of this contract will assist the council in delivering on priority one of the Corporate Plan, 'Outstanding for all' – enabling all Haringey children to thrive and achieve. It will also substantially contribute to the Families First Programme objectives and Health and Wellbeing Strategy outcomes.

13. Reasons for Decision

13.1. The recommendations as outlined in 3.1. are based on the provider who scored the highest MEAT scores and therefore would offer the best value to the Council in terms of quality and price. The quality component of this tender was 60% and the price 40%.

13.2. As a result of the procurement exercise, which was carried out in accordance with the Procurement Code of Practice, it is now recommended that the successful tenderers being awarded contract(s) as outlined in 3.1 in accordance with CSO 9.07.1(d).